

Next Steps for Graduate Enrollment

1. Respond to our offer of admission

Complete the Intent to Enroll form so we know you are coming! No payment is necessary to complete the form.

Return to the [Status](#) page in your graduate application to accept the offer of admission or to defer your admission to another term.

2. Activate your CampusID

Your Campus ID is your passport to access online services at Georgia State.

[Look up your Campus](#)
[Activate your CampusID](#)

It will take about 48-72 hours before you use your CampusID to access the student systems. If you are having trouble after this time period, please submit a ticket with the help desk (help@gsu.edu).

3. Set up your [student email account](#)

All official communication from the university is sent to your student email address (@student.gsu.edu).

4. Access your [PAWS \(Panther Access to Web Services\)](#) account

This is the online system you will use to register for classes, view academic records, update personal information, view financial aid and pay tuition and fees and much more!

5. Verify your citizenship/lawful presence

The Board of Regents of the University System of Georgia requires that any student applying to Georgia State University will be required to provide verification of their lawful presence in the United States or opt out of the verification process before admission to the university can be finalized. Additional information on how to complete this process can be found on the [Status](#) page of the application portal. Georgia State University admits all academically qualified undergraduate and graduate students, regardless of immigration status.

The Board of Regents of the University System of Georgia requires all students applying to Georgia State University to provide verification of their lawful presence in the United States to be classified as in-state for tuition purposes.

This requirement is detailed in the following Board of Regents policies:

- [Policy 4.3.4 Verification of Lawful Presence](#)

Students may be verified through one of the following options below:

1. Verification through the Free Application for Federal Student Aid (FAFSA)

If you are either a U.S. Citizen, Permanent Resident or eligible non-citizen (does not apply to international students on a visa) who has completed and submitted a FAFSA, the U.S. Department of Education will verify your lawful presence. If you are not able to be confirmed as lawfully present, the Office of Financial Aid will follow-up with you for additional documentation.

2. Submission of one of the following documents:

- Current Georgia Driver's License issued by the State of Georgia after January 1, 2008*
- Current Georgia ID Card issued by the State of Georgia after January 1, 2008*
- Current U.S. Passport *
- Certified U.S. Birth Certificate (must be submitted in person)
- Permanent Resident Card (front and back copy)*
- U.S. Certificate of Naturalization *
- U.S. Certificate of Citizenship *
- U.S. Certificate of Birth Abroad* Military ID (must be verified in person)

*Copies of these documents are acceptable.

3. Verification through SEVIS (Student and Exchange Information System)

If you have or are applying for an F or J visa, we will verify your lawful presence through SEVIS. As this is already part of the immigration process, there are no additional steps required to have your Citizenship Verification Hold removed. Simply comply with the requirements outlined by our Office of International Student and Scholar Services as you prepare to arrive at Georgia State University.

4. Verification through SAVE (Systematic Alien verification for Entitlements)

All nonresident alien students on some sort of visa will need to submit immigration documents verifying their lawful status to the office of International Student & Scholar Services (ISSS). Such documents may include an I-94 card, U.S. Citizenship & Immigration Services (USCIS) approval notice or receipt notice, or other documentation that the student is in lawful visa status.

This includes students who have been previously enrolled at Georgia State but are either returning (re-entry) to a degree program or applying for a new degree program.

6. Submit your immunization records before classes begin

Be sure to submit your immunization records by the first day of classes. If you can't secure immunization records, you can receive the needed vaccines from your local health department, private physician or Georgia State University Health Services. There is a fee at all locations for vaccines. For more information on Georgia State's services, visit the [University Health Services](#) web page.

7. Submit your final transcript and proof of degree

If you have not already done so, you are required to turn in the final transcript showing proof of earned degree from your graduating institution (unless Georgia State University) before the first day of classes.

Mailing Address (U.S. Postal Service)

Office of Admissions - Graduate Programs
Georgia State University
P.O. Box 4018
Atlanta, GA 30302

Delivery Address (FedEx, DHL or UPS)

Office of Admissions - Graduate Programs
Georgia State University - Sparks Hall 200
33 Gilmer St. SE
Atlanta, GA 30303

You may also submit your official transcripts electronically. Electronic transcripts must be submitted directly from the institution by email or through the use of a transcript ordering site:

Email: gradapplytranscripts@gsu.edu

Order Site Institution Name: Georgia State University - Graduate Programs

8. Fill out the FAFSA (Free Application for Federal Student Aid) online

Filling out your FAFSA application is important if you are looking for any type of federal financial aid (loans, grants, etc.). If you have not already filled out the form, take a few minutes to do so on the [Federal Student Aid](#) website. Georgia State's Code is **001574**. You will be able to review your award status online through your PAWS account once it is processed and sent to Georgia State. For questions about federal financial aid, you may contact the [Office of Student Financial Aid](#).

Review your financial aid package in PAWS in the Financial Aid tab. You must accept/deny aid as needed. Check remaining balance due and pay your bill by the deadline.

Financial Aid Office

Phone: 404-413-2600

TTY: 404-413-2281 (Hearing Impaired Students Only) In Person: 227/228 Sparks Hall 8:30 a.m. - 5:00 p.m., Monday - Friday 8:30 a.m. - 5:15 p.m., Monday - Friday

9. Remove your registration holds

You cannot register for courses until you remove all registration holds application to your account. Holds will be posted on the Enrollment tab in PAWS. To learn more about the holds that prevent registration and how to remove them, visit the [Office of the Registrar](#) website.

10. Register for classes

Please review the course outline of your program, which is available in the Graduate Handbook, for a list of the courses that you will need to register for during your first semester. Be sure to register early and pay your tuition and fees by the due date to secure your class schedule.

11. Review and pay your tuition and fees

Once registered you should check your tuition and fees through [PAWS](#). You may review student tuition and fees on the [student accounts](#) webpage. Please note that tuition and fees are due on the last day of regular registration before classes begin. You should check the [registration calendar](#) and make note of the due date.

12. Pick up your PantherCard

The [PantherCard](#) is the official Georgia State University identification card. It is used for library privileges, after-hours access and can also be used as a debit card for [PantherCash](#). PantherCards are available at the [PantherCard Office](#).

13. Organize your transportation or parking needs.

Students have multiple transportation options including: discounted monthly [MARTA cards](#), [shuttle service](#) and [on-campus parking](#). All parking requires that a vehicle be pre-registered and display a valid parking permit. Vehicle registration can only be done online through PAWS/GoSOLAR. Complete and current information can be found on the [Parking](#) webpage or by calling the Auxiliary Services Office at (404) 413- 9500.

14. Review your student health insurance options and requirements.

Students receiving a Graduate Research Assistantship (GRA) and International Students are required to carry health insurance. For more information on this requirement, please review the [mandatory health insurance plan](#) information provided by the University System of Georgia.

15. Save the date for new student orientation events

IBMS New Student Orientation

IBMS Graduate Student Orientation introduces you to the institute and your colleagues and provides you with a comprehensive overview of your program requirements. Attendance is mandatory for all incoming students.

Agenda includes:

- Cohort introductions
- Overview of GRA benefits and requirements
- Overview of program expectations and responsibilities
- Q&A with IBMS human resources

Graduate School New Student Orientation

The Graduate School hosts new graduate student orientation, which introduces you to The State Way and provides you with a comprehensive overview of the services and resources that Georgia State offers to its graduate community. New graduate student orientation is optional, but attendance is suggested for students new to Georgia State and Atlanta.

At new graduate student orientation, you will:

- Get your Panther ID card
- Manage parking
- Network with fellow Graduate students
- Explore campus

For more information, visit The [Graduate School](#) website. Your official invitation to this event will come by email.